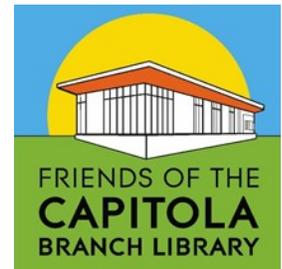


Friends of the Capitola Branch Library

Chapter of the Friends of the Santa Cruz Libraries



Meeting Minutes May 18, 2019

1. Introductions

Toni called the meeting to order at 10:02 AM and asked those present to introduce themselves. Special guests included Susan Nemitz, Library Director and Cindy Jackson from FSCPL's Board of Directors.

2. Treasurer Report

Karen reported the current balance is about \$31,000. The book store averaging around \$3000 / mo income. March Amazon sales were \$1400, but the average is around \$700-800 / month. FSCPL sent us a message about the summer reading program, and Toni authorized us giving \$500. Gayle moved, Steve seconded, and it passed unanimously to do so.

3. Book Store News

The Book store is healthy and we have more donations than we can stock. A special thanks to Linda Jordan for letting us use her garage for storage.

4. New Library Update

PG&E says that their power pole is too close to the new building. Representatives from Capitola, the architect, the contractor and PG&E have to agree to a solution. The Capitola city council will be hearing this on Thursday, Capitola has two viable solutions, one of which is currently under consideration by PG&E. The current completion date is 4/24/20, and it may take 6-8 weeks to open after that. The library is exploring what can be set up ahead of time to shorten the time to opening. They should be able to set a date by January 2020. Toni asked how can people volunteer to help set up? Susan said to check the library website or call the library volunteer office. Karen asked for a list of jobs needed, which we'll be happy to recruit for and advertise.

5. Presentation

In late January Susan Nemitz, director of the SCPL, and Kate Canlis, president of the Friends of the Santa Cruz Public Library, asked to be the entire program at our next meeting which turned out to be May.

Susan introduced herself and described the organization or the library and JPA (Joint Powers Authority). The City of Capitola will own the building, but the JPA will operate and maintain it. What is the role of the 501(3)c? What is the role of the chapters? The distinctness of the Friends is a benefit to the library because it can do things that the library cannot. To reconcile differences between chapters and the 501(3)c, Susan would like to iron this out with an MOU between the chapters and the umbrella organization. This agreement should mirror the main agreement between the FSCPL and the Library. Susan hopes to come to some agreement by this summer. Toni pointed out that the Capitola Friends have not had an opportunity to review the MOU and will do so in June at our next meeting. (The June date was later amended in the discussion to be July when our next regular meeting is actually scheduled)

Susan pointed out that Friend's groups are buying things for the library without library approval. Toni pointed out that item (11) should state that the money raised by chapters is the chapters'. Gayle pointed out that item (11) doesn't do that. Susan then reviewed the Gift policy. It's important that the donor understand the libraries limitations.

Susan discussed the problem of the cost to run the 501(c), which is more than the chapters percentage brings in. Susan stated that possibly the library should cover some of the basic costs of the 501(c)3. Toni stated that "We have no confidence in the Big Friends." We know they've come along, but we need strong qualified leadership of the big Friends who is inclusive, open, and has a vision of how to make the Friends work. If you look at where fundraising has been successful, it's at the branch level. We need leadership with a bigger vision. If you want a cohesive group, you need a cohesive leader. Steve said what's happening is so demotivating that it really hurts volunteerism. It will disintegrate the chapters if something isn't done. Susan was invited to return to continue the discussions of rights, responsibilities, and performance metrics.

6. Adjourn

Toni adjourned the meeting at 11:25 AM.

Meeting Schedule for 2019:

July 20, 2019 at 10:00 AM

September 14, 2019 at 10:00 AM

November 16, 2019 at 10:00 AM